

**STREET TRADING FEES****1. Administration of Licence Applications**

(i)	Clerical – Receiving applications, taking money issuing receipts, filing applications, word processing letters, drawn up by Licensing Officer, etc.	£24.00
(ii)	Licensing Team – Licensing Officer and Environmental Health Manager reviewing Licence Applications, correspondence, report to Council	
	1 hour @ £24	£24.00
	1 hour @ £15	£15.00
	Consultation costs ½ @ £24	£12.00
	Support Costs ie. training, stationery, Computer Support.	£100.00

**2. Designation Process**

Environmental Health Manager time:

Preparing policies and procedures  
Reports to Council

30 hours @ £24 per hour £720.00

Legal Opinion £2,000.00

Advertising costs for designation:

Banbridge & Dromore Leader £270.25

Rathfriland Outlook £202.34

£472.59 x 3 £1,417.77

Advertisement of fees £472.59 x 2 £945.18

**3. Enforcement Charges**

2 inspections per annum at ¼ hour £7.50

Mileage – average 15 miles @ 0.384 £5.76

Administration ¼ hour £3.75

Possible legal proceedings (admin) 1 hour £15.00

£32.01

**TOTAL COST**

(1)	<b>Administration</b>	<b>£175.00</b>
(2)	<b>Designation</b>	<b>£5,082.95</b>
(3)	<b>Enforcement Charges</b>	<b><u>£32.01</u></b>
		<b>£5,289.96</b>